

PLASTERDOWN GROUPED PARISH COUNCIL

Minutes of the Annual General Meeting of **PLASTERDOWN PARISH COUNCIL** held in **Sampford Spiney Church**
On **TUESDAY 11th July 2023** at **7.30 pm**

Present: Cllr R Phillips, Cllr I Walton, Cllr E Cole, Cllr J Sturmer, Cllr R Pearson-Bunt, Cllr A Davis, Cllr S Ware and Cllr N Alford.

In Attendance: Mr Andrew Lacey (Clerk).

Public Question Time: None raised.

50/23 APOLOGIES FOR ABSENCE

Cllr K Warnes.

51/23 DECLARATIONS OF INTEREST

Cllr I Walton re Gees Farm and Cllr R Phillips re land at Tiddybrook re: Rapid Response Catchments Project.

52/23 APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 17TH MAY 2023 and PLANNING MEETING HELD ON 30TH JUNE 2023

It was **AGREED** that one minor change, Planning Chair for the year to be agreed at the first planning meeting, be made to the AGM Minutes and that the Planning Minutes of this meeting be adopted.

53/23 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

a) **To Elect a Chair and Vice Chair** - Cllr R Phillips agreed to be Chair for the year as long as a local, experienced member of the Council stands as Vice. Cllr R Phillips was proposed by Cllr I Walton and seconded by Cllr R Pearson-Bunt. Cllr I Walton agreed to stand as Vice Chair as proposed by Cllr R Phillips and seconded by Cllr E Cole. Declarations to be signed prior to September Meeting.

b) **Gees Farm** – No updates were provided but concerns were raised relating to the time this has taken and over child protection. Cllr R Phillips agreed to try and contact Cllr Sanders and the Clerk will draft a letter to him and the County Council.

c) **Beating of the Bounds** – Cllr J Sturmer noted that good progress is being made and landowners have been very positive and providing assistance. The Council are reconsidering placing an advert in Tavi Links as this may attract too many people to the event. Cllr J Sturmer is considering asking a local vicar to start proceedings and has a Risk Assessment ready to complete now a site has been agreed. It was noted by all the very positive progress being made by Cllr J Sturmer. Clerk to check insurance cover.

d) **Rapid Response Catchments Project** – Cllr R Phillips had agreed to be point of contact with the Project but he hasn't been contacted and has land adjacent so has declared an interest. It was agreed for the Clerk to continue as the point of contact and he will circulate any correspondence and invite DRIP representatives to the September Meeting.

e) **Councillor Training** – Cllr R Pearson-Bunt thanked everyone for their assistance as all had responded and that the 3 new Councillors have training booked. When this round of training is complete, it was suggested that the Council review again to look at areas of development. Planning was raised as a possible area and Cllr R Pearson-Bunt has raised this with Link. Understanding when a Declaration of Interest should be made is also an area that may require short training.

f) **Whitchurch Down Management Plan** – A summary of the Council's comments was prepared by the Clerk and sent to Tavistock Town Council.

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g) **Plasterdown Rubbish Problem** – It was agreed by all that bin lids are the answer. Cllr R Phillips agreed to discuss with the owners and the Council will continue to monitor the situation

h) **Coronation Tree** – The planting of a tree to mark the Coronation was further discussed and a site on the lower common at Middlemoor was agreed. Ash, Oak or Chestnut were decided upon. Cllr J Sturmer will get costs on fencing, contact Tavistock Town Council on shared funding, contact the Commoners and look for a suitable tree.

Boundary Stone – Cllr I Walton has been to Shillapark and a decision made that the current stone is too big and in too difficult a position to move safely. However, a local landowner has agreed to donate a piece of stone that could be placed on the boundary corner. Cllr I Walton will investigate getting the stone engraved. Agreed by all.

54/23 **PLANNING MATTERS**

a) To consider:

None		
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b) DNPA Planning Communication:

The Clerk noted that Cllr I Walton had previously raised the issue that for a certain Planning Application (Stoneycroft) the Council Objected but no representation was recorded by the DNPA. The Clerk has contacted their Planning Team on numerous occasions but has been told no representation was received, despite following DNPA procedures and having evidence. This is not an isolated incident as other application problems have been discussed previously. The Clerk agreed to pursue a resolution.

55/23 **GENERAL FINANCE**

Bank Balance as at 1st July 2023 £4383.01

Receipts:

None

To approve the following payments:

Clerks Salary	£132.10
Clerks Additional Hours	£217.96
Coronation Extras	£71.43
SLCC Subscription	£73

All approved.

56/23 **CLERKS HOURS**

The Clerk stated that the number of hours he does on Parish matters continues to exceed the contracted hours of 10 per month. 16.5 additional hours were worked in May and June due to the Local Election work. It was agreed to continue to be reviewed by the Staffing Committee.

57/23 **STANDING ORDERS AND CODE OF CONDUCT**

The Codes need to be adapted prior to adopting. The ones published on the WDBC are the ones to use. It was agreed that the Employment Committee will deal with this and Cllr R Pearson-Bunt will organize a Sub Committee Meeting.

58/23 **SNOW WARDEN AND SALT STORAGE**

Snow Wardens are required for the Parish. Cllr I Walton is in discussions with the Snow Warden Coordinator to find more local Wardens. A site is also need to store 30/40 salt bags. Cllr N Alford offered storage space but this site is near the other storage site so wasn't deemed ideal for the long term.

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59/23 AOB

Cllr R Pearson-Bunt raised a point about Wildanet, the company carrying out fibre upgrade works in Grenofen and its Customer Updates which should be circulated weekly. The Clerk confirmed that only one had been received some time ago. It was agreed to invite a representative of Wildanet to the September Meeting.

Cllr S Ware noted that the fallen sign post at Broadway had not been repaired. Clerk to chase Highways.

The Clerk raised an email received re speeding on Whitchurch Road at the Pixon Lane end. This is not within the Parish so the Clerk will respond and suggest contacting Tavistock Town Council and County Councillor Debo Sellis.

Cllr R Phillips asked Members to consider a Wishlist for the Parish Council. Is there more the Council could do, Community engagement, awareness and holding separate Community Meetings, as examples. Some would like more information on the Parish, such as number of parishioners, their make-up and needs. All agreed to give this some thought and it will be added to the September Agenda.

The subject of Co Opting to the three vacant Councillor Roles was also agreed to carry forward to September.

60/23 DATE AND TIME OF NEXT MEETING

Tuesday 19th September at Sampford Spiney Church.

61/23 CLOSE

The meeting was closed at 8.55pm.